

Office of County Administration



Personnel Advisor
Brenda Creighton
608-685-6208

Sonya J. Hansen
Administrative Coordinator
407 South Second Street PO Box 494
Alma, WI 54610-0494
Email: sonya.hansen@co.buffalo.wi.us
Phone (608) 685-6235 Fax (608) 685-6300

Financial Advisor
Lisa Schuh
608-685-6207

Janet LaDuke, Administrative Assistant
608-685-6234

PRESS RELEASE - - Dated: March 20, 2020

BUFFALO COUNTY COURTHOUSE - Effective 4:30 p.m. Friday March 20, 2020 To protect the health of our County employees and the public, the Buffalo County Executive Committee has approved temporarily closing the Courthouse to public entrance. County employees will be allowed into the building and are expected to work on-site or remotely, as approved by their department manager.

Phone based and online services will still be available; access the county website at www.buffalocounty.com for a department directory. Additionally, a secure drop box in the Sheriff's Office entrance will be monitored frequently during business hours, to file documents with the Clerk of Courts and Register in Probate as well as for recording documents and vital records applications with the Register of Deeds to meet mandatory deadlines.

Members of the public should not expect to be allowed into the building, but limited access may be allowed on a case-by-case basis for critical court proceedings and statutorily necessary hearings. If you have an upcoming hearing or need to inquire about the status of your case, please contact the appropriate office by phone.

If you have business with State of Wisconsin and/or USDA agencies within the Courthouse, please contact the appropriate office by phone before coming to the courthouse.

We encourage everyone to continue to take precautions as this situation continues:

- 1) Stay home if you are sick
- 2) Wash your hand often with soap and water for at least 20 seconds.
- 3) Practice social distancing of at least 6 feet.
- 4) Avoid touching your eyes, nose and mouth with unwashed hands.
- 5) Clean and disinfect frequently touched objects and surfaces.